

Copper Queen Community Hospital

SECTION:	4.02.12
POLICY:	Payment Plan Matrix
PREPARED BY:	
MANAGER'S APPROVAL:	Business Office Manager
DIRECTOR'S APPROVAL:	CFO
DATE CREATED:	06/03/2009
DATE APPROVED:	05/20/2010
LAST PERIODIC REVIEW DATE:	01/13/2020
NEXT PERIODIC REVIEW DATE:	01/13/2023
DATE LAST MODIFIED:	3/7/2024
BOARD APPROVAL DATE:	n/a

SUBJECT: PAYMENT PLAN MATRIX-BUSINESS SERVICE POLICY**I. PURPOSE**

In keeping with our philosophy, the Copper Queen Community Hospital will make available an annual amount of charity care to patients unable to pay. These services will be without charge, or at a charge, which is less than our usual and customary charge for such services. The determination as to the amount to be charged if any, will be made according to the patient's ability to pay.

II. GENERAL POLICY

Copper Queen Community Hospital offers a program to patients unable to pay their bill. The hospital will make available an annual amount of charity care services within the resources available.

III. AUTHORITY AND RESPONSIBILITY

Business office management and Staff

IV. PROCEDURE

The Business Office Manager must approve payment plans that do not meet this minimum amount.

Balance Due	# of Monthly Payments
\$100.00 and under	1 payment
\$101-\$500	2 payments
\$501-\$1500	3 payments
\$1501-\$3000	4 payments
\$3001-\$5000	5 payments
\$5000+	6 payments